THE UNIVERSITY SENDAMEDNTCLAISTATEUNIVERSITY

Montclair, NJ 07043

Meeting minutes for March 22, 2017

- I. The meeting wasadled to order at 2:48pm
- II. Roll Call: Abrams, Alo, Bellum, Bonato (for Gingerich), Brook, Camacho, Curnutt, Dacey, Dinour, Dominé, pfriedd, Fleming, Friedman, Gainor, Gaynor, Jacobson, LaFountain,

th. Trubatch: moving the meetingApril 5th

because there is conflictnd people have classes

- c. The New Director focummerand Winter Session Dominque Houzes introduced.
- d. UniversityAdvisory group for Title grantproposal specific to our new status as a Hispanic Serving Institution. Camacho: HispaeiroingInstitution needstudents participation? Bonato: Latino clubLASO is invited, asking for funding related to student activities higher involvement of students Camacho is there anyway I can get involved? Bonato: let's go through the leadership, ask LASWolfson:With compensatory time for volunteering we will get more olvement from faculty and staff.
- e. Graduation:Sullivan: Januar@ommencementhow will things change? Samuels: the planned double stream of students did not occur and caused problems. Sullivan: We've run out of room for convocate@nSamuels: I'd like to propose different scenario... mayb@or 3 graduation ceremonies; Whato other institutions do? We need changesnow it is a veryong day. Any suggestion what to do? Nurse: Can we invite person who runs it to come here to come up with ideas?Trubatch yes Murray: meetings are happening, but no one is asked to attend, another opportunity missedengage administration and facult@onato: large groupof graduates in the Spring to considerubatch not transparent, groupthat prepared the programs not known; let's askof a representative to go and report back.
- IV. Februaryminutesapproved
- V. Committee of the Whole
 - a. Committee on Policy Developmente Rew, and Dissemination
 - i. The Committee isormed by acclamation The aim of the Committee is the ongoing development of clear, transparent sharged/ernance practices regarding University policies.
 - ii. Theinitial members areAbrams, Berger, Gain, and Weir. Term is through May 2018. They need to determine their means of operation and choose a Chairperson.

- VI. Council Reports
 - a. Academic Affairs (Domin**©**URRENT BUSINESS
 - i. Council is developing AAC-Bayes, still in progress
 - Provost Gingerich responded (on 3/9/17) regarding the 5 "Emergent Tensions and Contradictions". Those responses will be discussed at the AACmeeting, following the full Senate meeting day.
 - iii. COMMITTEE REPORTS
 - 1. Undergraduate Curriculum Committee (Dyer)
 - a. Several proposals that involve course alterations to programs in Art and Design (CART).
 - b. Thereare two remaining UCC meetings left for the academic year: April 7 and May 5.
 - 2. GenEd Committee (McDermid)
 - a. Updateon recertification process
 - b. Committeerepresentation/elections Domine: We need darification about who can serve Ged Committee Colleges send one member, which meaosne departments don't get a free flow of information because they don't serve, or areot in the loop. Every department should have representation in the Comtree. Noonan: Is there a clear umber of adjuncts that have been asked to participate in recertification process McDermid: I will get the numberand get back to you.
 - 3. Graduate Counci(Vega) Mid-year report on Canvas.
 - 4. Academic Information Technology Commit(decobson)
 - a. Formal presentation given by Marie Tizon (associate Director of Disability Resources) detailing student accessibility issuest our last meetingKatherine Tasheff also gave a prestation on the principles of web access. Feedback was given on LMS student progress for early intervention. This information is uploaded in Canvas under "LMS Data and Student Success White Paper", please feel free to see. There are many issues yet to beredses with this student success initiative: key points of engagement, where to locate "actionable data", the extent to which these data are predictive, and how to best craft an intervention. Tubatch: We still need clarification. Domine: Weneed the parameters that will be setabout responses and thoughts about this idea of how LMS is tied to student successamuelsYes,we need clarification. Domine: On we get the power points uploaded in the Senate website? Modermid any comment on the explosion of disabled population accessing higher education? It's a big increase.Domine: Is this mostly rew business?
 - b. AITC Chair Jacobson is in the processrtangle a meeting with Jim German to discuss emerging concerns.

- c. There are two meetings left till the erroof the academic year. The next meeting is scheduled for April¹12 Purchasing and technology will be discussed up date will be given in the next Senate Committee the Committee is alsoloking for people. We need to appoint new reps. All the information is in Canvas and we encourage responses and thoughts.
- b. Administrative Affairs (Pemberton)
 - i. Life cycle computers: response **esce**ived from the Division of IT.
 - Centralization: currently the College/School technoltegym or the client within Administrative Divisions is alerted up to two months before machines are due back. The College/School technologyteam work with the faculty/staff due for a replacement and they coordinate a date for replacemeEtffective July 2017, OIT will be enhancinghis processwith a software module, enabling faculty and staff tproactively look up their equipment along with the date that the lease expires, revite hardware, confirm model and request a replacement.
 - 2. Administrative Privileges: Uncontrolled softwainstallations pose risks to individual workstation antide broader campus network. Due to the proliferation of malware and ransomware, administrativerights are not granted for the end users. However, the installation can be requested by contacting the Loge/School technology team or the IT Service Desk. In addition, where administrative rights have been approved on an exception basis, faculty/staff are directly responsible for performing all system updates, testing compatibility against standare back and ensuring security and operational reliability of the workstation.

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repairs Trubatch Seemsunrealistic In practice it's aworker's computer provide to do work herebut if the computer breaks we're on our ownWe needmore information about the insurance policy. How much do we spenid repairs?Fleming:No figures. Wolfson: how muchare we talking about? Flemingdon't know. Wolfson I'd guess it's pobably not much, but we'll find out Fleming: It may be difficult because of arbitration of intentionCan the schoolor department arbitrate? Jacobsonthe default position is that we did something wrong. Trubatd With the current policy, in the financial sense we ard a cobson Who pays the damages in a computer? Who pays if a student knocks it off the desk? Am I shaking down my students??emerton: Do they have AppleCare? Fleming: Yesust for 1 yea. Fleming: Administration rights for research can beiven Wolfson: We purchase AppleCaine the past, has that changed? Fleming: I'll cheldkolfson: The extended resource is \$300 per machine; warranty repararely happen; explore this amountGayror: I havecoverage until May 2019. Wolfson: The monespent not always utilized naybe it can be repurposed.If it is covered by AppleCare, they used in the bud[(m)-1(p)-7c21(l.5(t)1(h)-1(m(mi)-1(n)]- sc)-1(l)-1() [(s)- 1(t)-5(h)-1(e)]TJ 0.